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To: MEMBERS OF THE CHIEF OFFICER SUB COMMITTEE  
Councillors Bloore, Botten, Bourne, Elias and Sayer

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Dear Sir/Madam

**CHIEF OFFICER SUB COMMITTEE  
FRIDAY, 9TH JULY, 2021 AT 9.00 AM**

The agenda for this meeting of the Sub-Committee to be held in the Council Chamber, Council Offices, Station Road East, Oxted is set out below. If a member of the Sub-Committee is unable to attend the meeting, please notify officers accordingly.

Should members require clarification about any item of business, they are urged to contact officers before the meeting. In this respect, reports contain authors' names and contact details.

If a Member of the Council, not being a member of the Sub-Committee, proposes to attend the meeting, please let the officers know by no later than noon on the day of the meeting.

Yours faithfully,

David Ford  
**Chief Executive**

## AGENDA

1. **Apologies for absence (if any)**
2. **Election of Chair**
3. **Declarations of interest**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (iv) any Disclosable Pecuniary Interests (DPIs) and / or
- (v) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or her staff prior to the meeting.

**4. To consider passing the following resolution**

**RESOLVED** – that any members of the press and public be excluded from the meeting for the following item of business under Section 100A (4) of the Local Government Act 1972 (as amended) on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act: *Paragraph 1 (information relating to an individual)*;
- (ii) for the item, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**5. Departure of the Executive Head of Corporate Resources**